



## COVID-19 Pandemic Policy for Lots of Love Child Care Center

**These policies will be strictly enforced for everyone's health and safety until further notice.**

1. Upon entry, staff, and students will have their temperature taken immediately, and everyone will receive hand sanitizer. Face masks will always be worn by all staff inside and outside in the play area of the childcare facility, also parents and visitors dropping off/picking up at the door.

Adults will only be allowed inside for **EMERGENCIES ONLY!**

2. Staff will accept children at the door; staff will release your child and give them their personal belongings. **Please refrain from bringing any personal items from home that are not required for care. Like toys, combs, brushes, telephones, or anything that isn't needed. Less contact with germs keeps our children safe and healthy!**

3. Please remember to stand and wait **OUTSIDE THE DOOR** if another parent is dropping off or picking up their child! We can help one parent at a time; please wait until the doorway is clear before approaching. This will help us avoid large groups and crowds; while social distancing, parents will not enter the lobby/classroom areas unless the director has asked them to enter.

4. Staff will sign children in and out until further notice. Curbside Sign in\out is coming soon!

**Please continue to send messages on our ProCare App to communicate with staff.**

5. Staff will not work if any coughing, sneezing, sore throat, fever, or any other respiratory issues are present. Any staff with symptoms will not be allowed to work until they are completely symptom-free and feeling 100% better. There will be babysitters/other optional care assigned and available to families if there is an illness in our facility and a closure is necessary.

6. **(Important Note!)** Please remember to call/text/message if your child will be late/absent/early for school; please remember to notify us if you are running late for your scheduled pickup time. This is very important, I repeat very important, for planning activities, meals, and staffing.

7. (Important Note!) Parents, please remember to park in our designated parking areas; pulling up near the planter boxes is not a drop-off or pick-up area.

8. Children will not be able to attend school if they have any symptoms of coughing, sneezing, sore throat, fever, constant runny nose, or any other respiratory problems that cause concern.

Please consult with your doctor if your child has any symptoms that concern you. Do not bring your child to school with any respiratory symptoms! Parents will be contacted immediately to pick up children and care for them if they show any signs of illness.

9. Weekly menus will be posted on the **ProCare app** for all families to review.

10. Our groups will remain small for the rest of the year to continue social distancing. Our students are spread out and 6 feet apart as much as possible. Childcare services will only be provided for families that **need** care, **not for convenience**. Children should be picked up asap to keep our groups small and to avoid crowds.

11. Lunch will be provided outside occasionally. The children will spend more time outside in the fresh air!

We will not have any special events with guests. No field trips, no picnics, or any other large group events. Unfortunately,... **NO VISITORS ALLOWED!**

Our staff has been diligently cleaning, sanitizing & disinfecting constantly. We are using every opportunity to teach children the importance of proper handwashing. The children are consistently learning effective cleaning habits. These new precautions have kept everyone healthy during the shelter in place; we have been blessed!

Please help us keep our environment safe and healthy for everyone moving forward, make these reminders a priority! Please contact me immediately to make any changes in your current contracted schedule; this helps other families that are essential workers or returning to work utilize child care services during this trying time.

Please contact me if you have any questions or concerns about child care during the pandemic if your child's enrollment will be affected by COVID-19, working from home, job changes, or financial stability. Please contact me immediately to terminate your enrollment contract or make changes to your child's enrollment status.

**Follow all guidelines, preventative measures, and health and safety orders from the CDC and the Alameda County Health Department. If you or someone you know has been diagnosed with COVID-19, please contact me ASAP; this is very important information that should be disclosed immediately!**

Let's all work together to make sure this pandemic doesn't continue to spread. Show more love and support to others by remembering to wear your mask, wash your hands constantly, keep your distance, stay inside as much as possible, and keep your family safe!

Thanks so much for your support, cooperation, and understanding.

I/We have read and agree to abide by the COVID-19 Pandemic Policies and Procedures.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_